Anudip
Life. Transformed.

LMS - Learning Management System

LMS

A learning management system makes learning flexible, and can deliver learning contents via computer, tablet and smartphone. This gives all students and instructors easy access to courses on-the-go, while administrators and leaders can monitor student progress and make improvements.
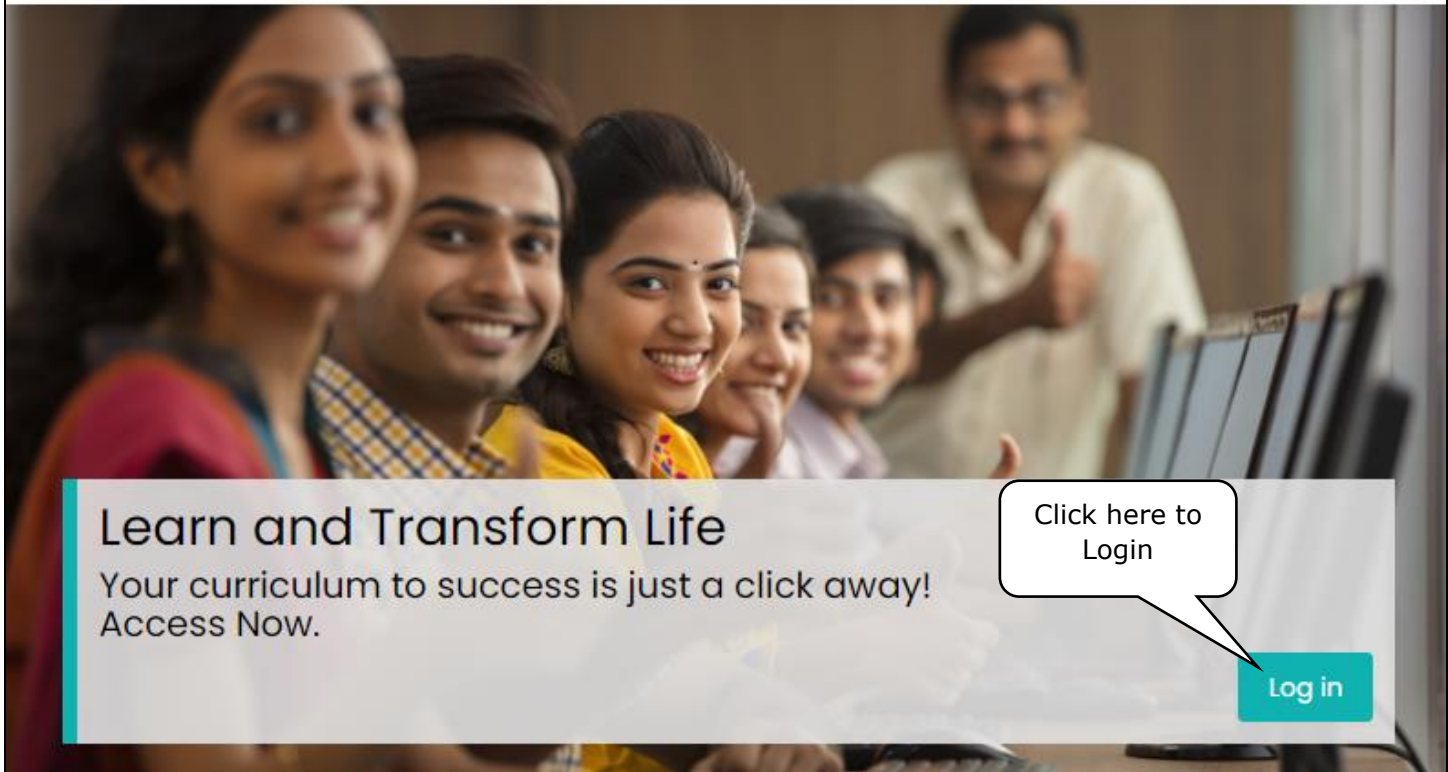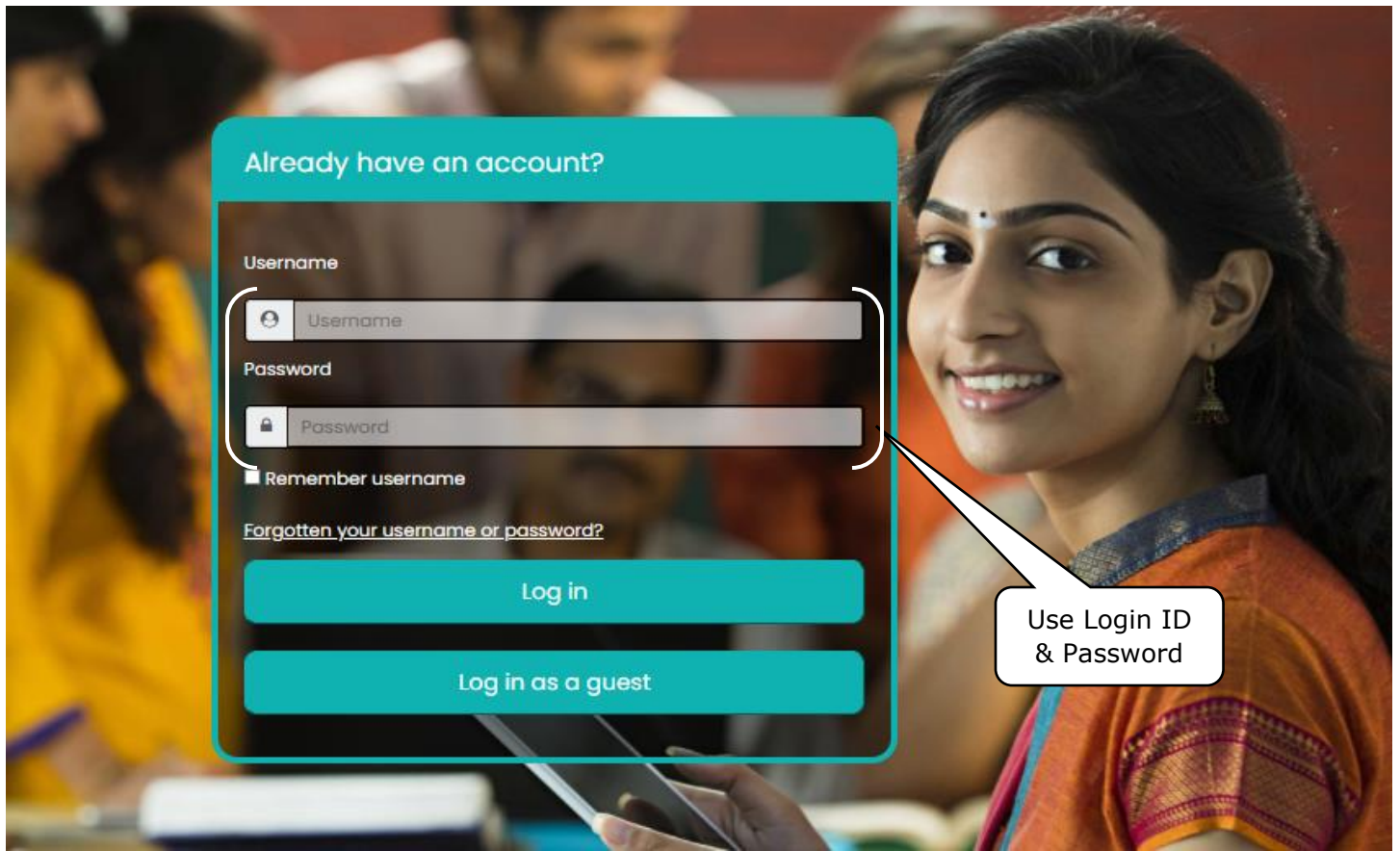
URL: aln.anudip.org

diyӑ

Learn and Transform Life
Your curriculum to success is just a click away!
Access Now.

Click here to Login

Log in

Use Login ID
& Password

Login ID & Password :

For Trainers: Login ID would be their official email ID (eg:xxxxxxxxxxxx@anudip.org) & Password would be self- generated via mail. The trainer to share few details according to the image below with the content team(email:content@anudip.org) to create LMS login credentials.

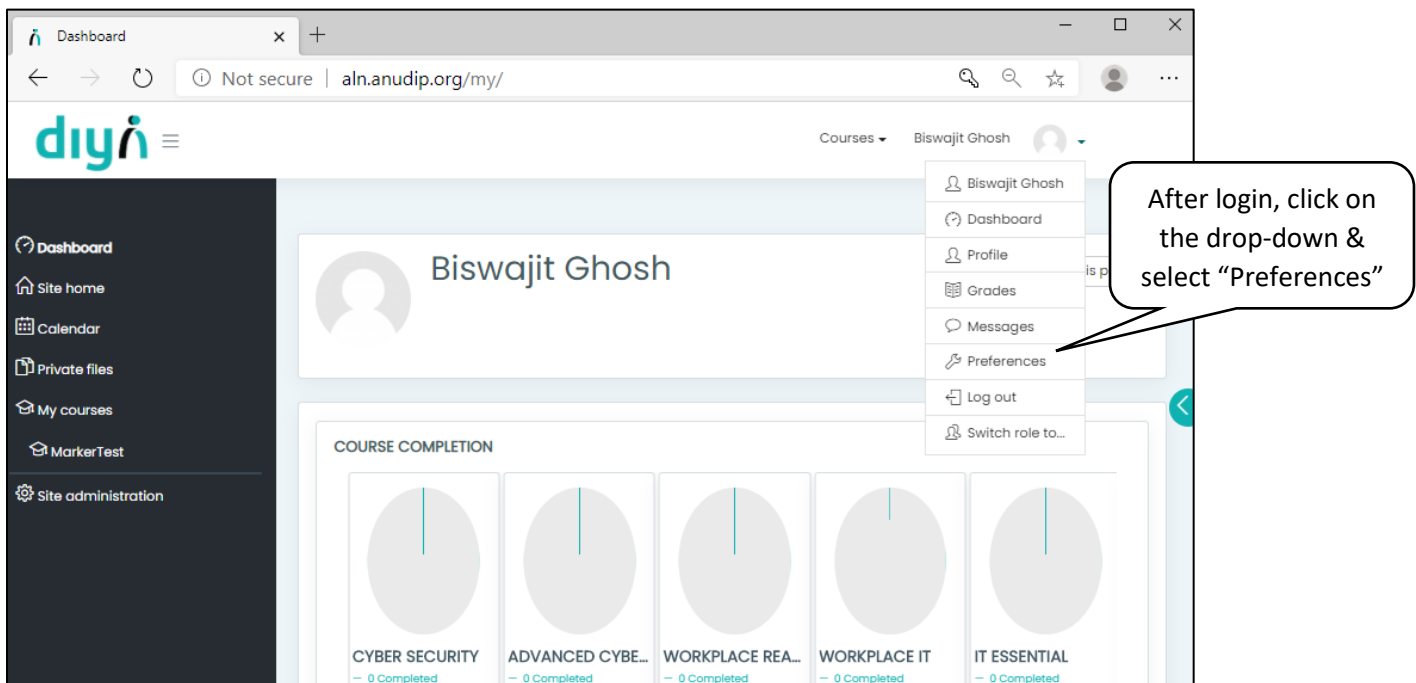| DETAILS REQUIRED FOR LMS ACCESS & COURSE MODULE									List of Batch Code for the specific trainer to be assign to taught				
l No	First Name	Last Name	Employee Id	Email id	Official Mobile No:	Course Name or Module Name	Center Code	State Name	Batch_Code1	Batch_Code2	Batch_Code3	Batch_Code4	Batch_Code5

For Students: Students will get their LMS ID after their successful enrollment in a specific course. Trainer to share student's LMS ID in the class. The CMIS-2 ID will be the student's LMS ID.

- The login ID of the student will be active within 3 working days, from the Batch start date in CMIS2. If the batch is not started in CMIS2, LMS ID would not be created.
- Password would be the first three characters in a small letter with followed by 123 (eg: Student's name: Piyali Das, Password would be "piy123"| Student's name: MD. Saibuddin, Password would be "md 123" or in some case "md123").
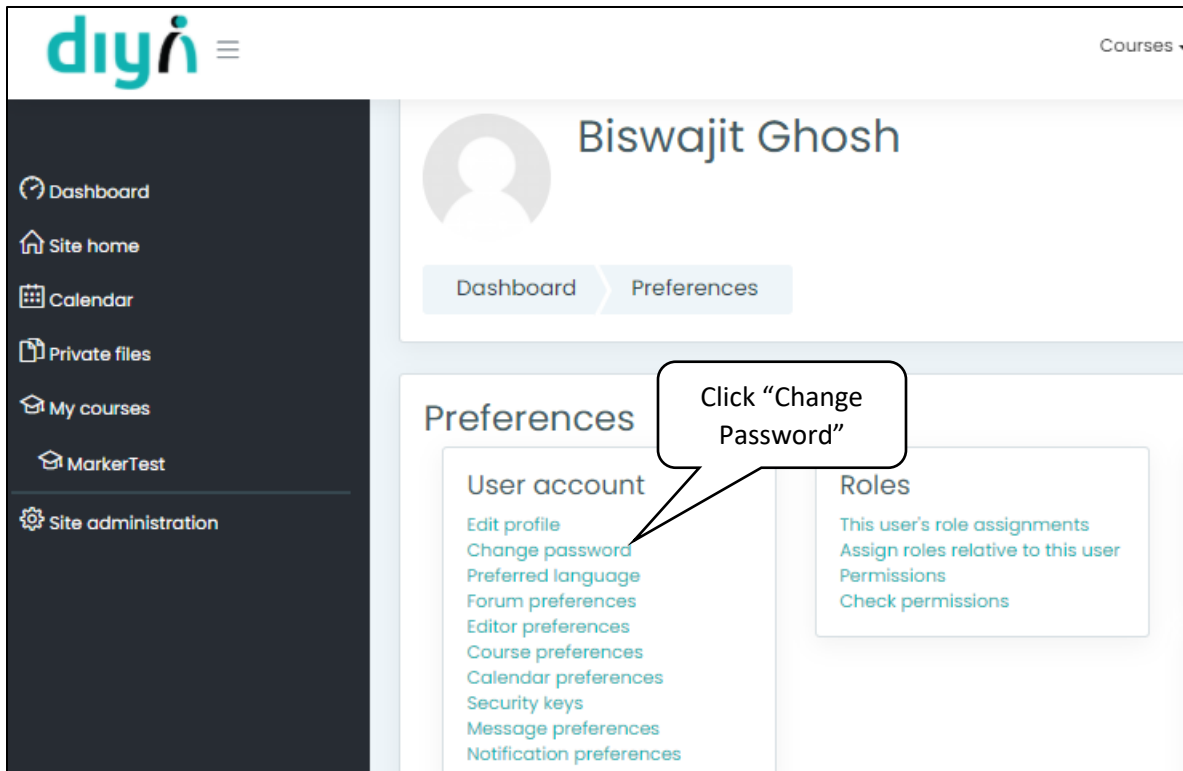
Password Change and Password Expiry:

- In a few cases, while accessing LMS from a mobile APP(Diya App), the user may find the Password Expiry issue.
- In the case of password Expiry, the user needs to log in through the web interface because the existing password would work in the web interface.
- After login to the web interface, the user needs to click on preferences and then click on change password.
- While changing the password, just keep the same password and change the first alphabet to the upper case. So e.g. the user with the existing password "piy123" will set a new password as "Piy123".
- If the password has already been changed once in any previous instance and the existing password is already "Piy123", just change to any other password once maybe to "Piya123" and instantly again change to the previously existing password "Piy123".
- Following this process will reset the password and would also allow continuing with the same password.

Steps to change the password:

- If any user attempts two times the wrong password, the user ID will be locked. So understanding the proper password policy and applying the same is essential.

- In case there is any confusion or error, mail to be sent to **content@anudip.org** (TAT 1 working day) for emergency or urgent need, please contact the LMS and Assessment officer number shared towards the end of this guide.

Course Content Access:

- To access the course content or for assessment Trainers & students both has to use their login credential to get into the LMS.
- The assigned courses and assessment will be reflecting in the Dashboard of every user as shown below.

In general, the lessons are collapsed in a sequence way. The user needs to click on the plus icon (**+**) as spotted below.

| + Personal Hygiene and a Healthy Lifestyle | 0% |

2 + Relocation for a Better Life and Staying Away from Home | 0%

Restricted Not available unless:
The activity Personal Hygiene and a Healthy Lifestyle is marked complete
The activity New Stu Feed Back L-1 is marked complete

3 + Getting Ready for Work | 0%

Restricted Not available unless:
The activity Relocation for a Better Life and Staying Away from Home - Self learning Session is marked complete
The activity New Stu Feed Back L-2 is marked complete

4 + Time Management | 0%

Restricted Not available unless:
The activity Getting Ready for Work - Self learning session is marked complete
The activity New Stu Feed Back L-3 is marked complete

Lesson Completion Status

4   Time Management

Restricted Not available unless:
- The activity Getting Ready for Work - Self learning session is marked complete
- The activity New Stu Feed Back L-3 is marked complete

Goal: Importance of managing time & it's utilization.

Objectives: After completing this lesson, students will be able to

- Define Time management
- Explain the impact of bad time management
- Identify the reasons for bad time management
- Describe time management techniques
- List the tips to manage the time

Lesson Duration: 150 minutes

Learning Resources:

Scrom Package: Audio-Video File

📦 Time Management

PDF File

📄 Time Management – Classroom activity
Restricted Not available unless: Your ID number starts with ANP
📢 Feedback L-4
Hidden from students

Feedback to be given for individual Lesson.

📢 New Trainer's Feed Back L-4

Lesson Details:
Objectives , Duration along with Learning Resources

- User will get the course content in three formats as follows:
  - Scrom Package
  - PDF
  - Weblink
- Students will get only those contents that have been assigned to them according to their enrollment in the course & program.
- Users may click on "My Courses" from any screen to return to the assigned course listings.
- Once you click on scrom package to run the file, you will be redirected to a new page, where the user has to click "Enter" to move forward.
- For PDF & Weblink, simply click on this file & it will respond automatically.

Lesson1

Info   Reports

Introduction and Orientation

Number of attempts allowed: 3
Number of attempts you have made: 0
Grading method: Highest attempt
Grade reported: None

Press enter to run the video

ENTER

If you face any issues while run the video. Do check that your web browser is updated or you may use the latest version of web browser.

Recommended: Mozilla Firefox

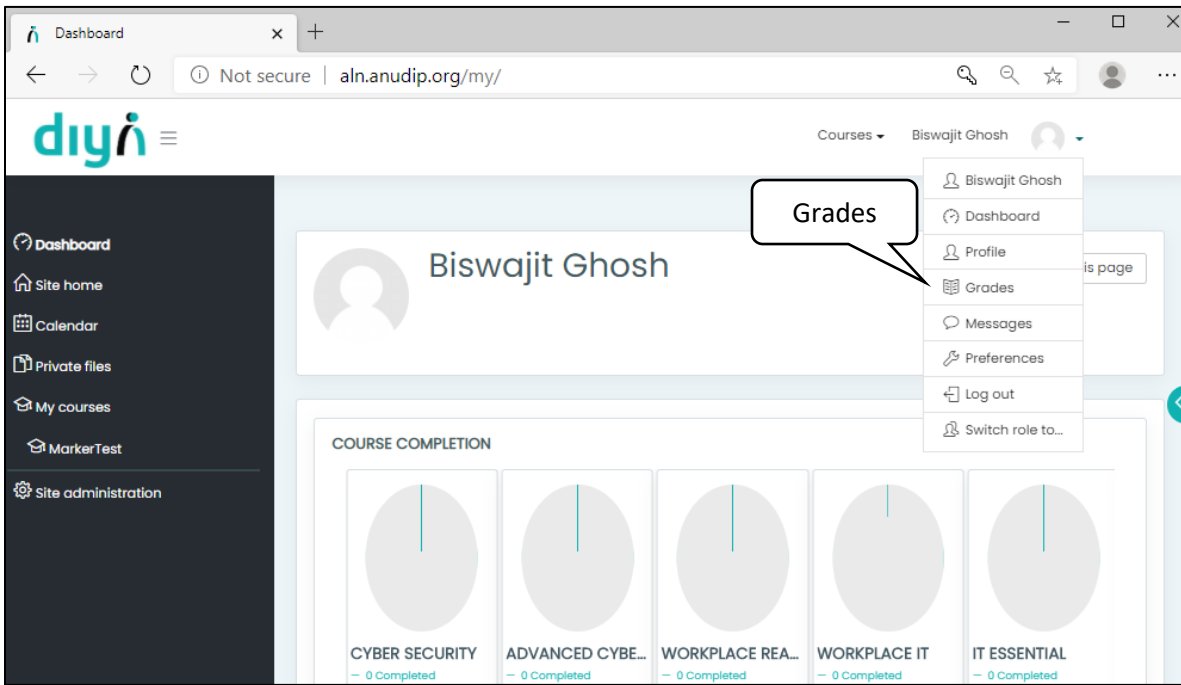- To logout from LMS, from the dashboard click on the **logout** option.

Assessment:

- Base term and mid Term Assessment will be inside the Pre-Final Assessment block. No assessment request is required for Base-Term & Mid-Term.
- Base-Term Assessment to be completed preferably within 1st week and max by 2nd week of batch start date.
- Mid-Term Assessment to be completed preferably within 7th week and max by 8th Week of Batch start.
- The "End Batch" option would be enabled only after the pre-defined Batch end date is over according to CMIS2.
- The trainers would not need to send any assessment request, once the course is over, they will click on "End Batch" and the request for assessment will flow to the respective team.
- After the end of a batch, the trainer has to schedule the final assessment date from CMIS2. On that scheduled date, if any of the students of that particular batch is unable to attempt the final assessment then the trainer needs to reschedule the assessment through CMIS2. The final assessment link will be valid only for the scheduled date. The trainer would be able to select a particular date for the final assessment in CMIS2.
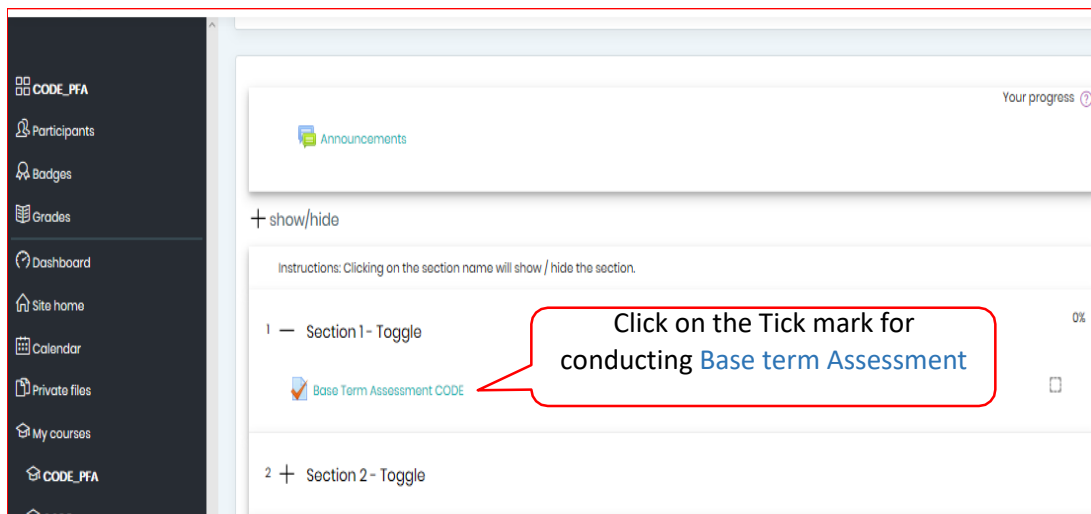
Assessment Grade:

Students can See the Assessment Grade by simply follow the given steps.

LMS Report Generation (for the trainer):

LMS Navigation: Reports

Log on to the LMS > Click on 'Site administration' on the left navigation pane > Reports

Center Report
Assessment Report
Student Report
Time Spent

Please ignore this message

Center Report:

Only the center which is the base location of the concerned faculty member, will be visible in the drop-down list.

Of all batches running at the center, he will be able to view only those for which he/she is the assigned faculty member

Center allocation can be changed only by the Content team

Centre Report for faculty members

Only the center which is the base location of the concerned faculty member, will be visible in the drop-down list.

Of all batches running at the center, he will be able to view only those for which he/she is the assigned faculty member

The faculty member gets to select the date range for which he/she would like to view the report

Click on 'Get Report' to view the report

The time taken to fetch a report will depend on the date range

Student Report for faculty members

Log on to the LMS > Click on 'Site administration' on the left navigation pane > Reports > Student Report


Time Spent report for faculty members

Log on to the LMS > Click on 'Site administration' on the left navigation pane > Reports > Time Spent Report

Multiple courses can be selected

Click on '**Submit**' to view the report

LMS Mobile App (Diya)

- Go to Play Store and download the "**Diya App**".
- Once it is downloaded and you open the app and give the site address: **aln.anudip.org**
- After that give the user ID of the user (In case of student it is the CMIS ID)
- In the password, the section gives the user password (Explained in the Password section)
- The user will get access to the courses assigned to the user.
- Open any assigned module to access the lesson resource.
- SCORM Package (Yellow Folder type icon) will get downloaded to your mobile's or Tab's device storage after which you may run or open the same.
- In case after accessing multiple lessons, you need to clear the device storage occupied by the Moodle downloaded contents, go to app settings of your mobile device.
- Select the Moodle App and click on clear data.
- This will clear all the data stored in the mobile device from the moodle app, however, your access of contents and all relevant reports will be available as record online till the time last online sync of the device was established.
- Online sync takes place automatically once your mobile device is online.

Diya
Web Era Technology (P)
★ ★ ★ ★ ☆
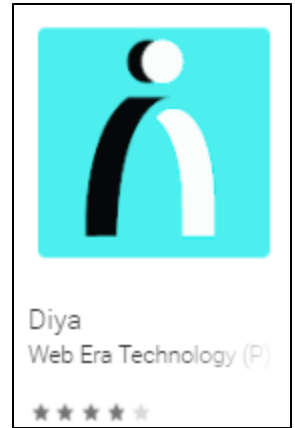
For Support related to LMS & Assessment
Mail ID: content@anudip.org
Mobile No: +91- 8373064893